



Zero Waste Europe Membership

Process and Agreements

Welcome!

Following your official request to become a member of the Zero Waste Europe, I am happy to share with you our Membership Process and Agreements. In this document you will find information on our general process, the key steps and the list of membership agreements.

Please do not hesitate to ask if you need any further information.

Kind regards,

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Membership Coordination Officer
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Zero Waste Europe Membership Process

Zero Waste Europe movement gathers 31 organisations representing 27 countries across Europe. The staff team and current members are committed to nurture and develop a vibrant network, sharing common values and objectives.

This process is designed to help all stakeholders (members, staff team and applicants) to get to know each other and have a better understanding of our mutual needs and expectations. We aim at exploring potential synergies as soon as possible in this process.

It is also designed to share our movement culture: a common willingness to contribute in a transparent and open manner, to achieve a Zero Waste Europe.



Key steps

Our membership process includes 3 phases:

1) Official application and pre-validation

First of all, you are kindly asked to fill in an online application form on our website.

A discussion will follow with the Membership Coordination Officer to further explore your expectations and needs.

ZWE Board pre-approves or declines new applications on a monthly basis.

A pre-approved applicant becomes an “associate member” of ZWE.

2) Onboarding and validation

From this stage, you will be included in our mailing list and online discussion and decision platform. You can also be assigned a fellow among our members to help you navigate in the ZWE movement. For a minimum of 3-months period, you are invited to get in touch with other members, and start connections. At the end of this period, you are asked to submit a proposal to become a full member together with names of 3 endorsing members from the network.

3) Full membership

If pre-approved by ZWE Board, endorsed by 3 members and with the consent of other members, your organisation becomes a full member of ZWE Network!

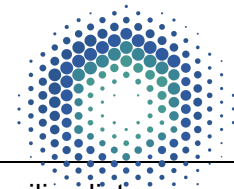
The fellowship can continue for an extra year depending on the typology of new members and their needs. To officialise your membership, your organisation will be kindly asked to sign ZWE Membership Agreement, extract of which you can see below.

During the whole process, your main contact will be the Membership Coordination Officer.

ZWE Member Agreements and Commitments

Members of Zero Waste Europe (ZWE) agree to take part in the development of zero waste (ZW) principles in their country/region/area, and in the development of ZWE movement.

Conditions & Actions	Members of ZWE
Required	<ul style="list-style-type: none">• NGO status;• Understand and accept of ZW principles and ZW hierarchy;• Pay the membership fees on a yearly basis (please see below);

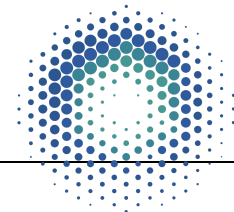


	<ul style="list-style-type: none"> • Take part in internal discussion and coordination tools (mailing list, drive and Loomio); • Share regular reports about activities and actions in the online monthly Loomio check-in; • Take part in common actions and campaigns; and • Include ZWE membership in communications.
Expected	<ul style="list-style-type: none"> • Represent a group of people; • Attend the Annual General Meeting in the first semester of the year and the yearly Budget Meeting in the second semester; • Participate in the decisions of the association ZWE; • Organize, or support, the potential network of zero waste projects and programs in your country/region/area; • Be open to collaboration with other organisations, companies and universities striving to promote or implement zero waste; and • In case another recognised ZW group or another GAIA member exists in another part of the country be open to collaboration.
Encouraged	<ul style="list-style-type: none"> • Help identify potential new members and partners in your area; and • Take part in fellowships (support of new members).

ZWE Network Agreements and Commitments

Zero Waste Europe team is committed to run the organisation and fulfill the role of network coordinator. This involves delivering on our work programme commitments, ensuring the highest policy impact possible, building and expanding the zero waste community and vision, and ensuring that our network is a space for growth, inspiration and innovation. All members are benefiting from being part of this network. In addition to this, ZWE team and network agree on supporting new members to achieve their ZW mission as explained below:

Areas	Zero Waste Europe Network
Capacity building	<ul style="list-style-type: none"> • Organise regular webinars and trainings for technical knowledge (waste management) and policy expertise sharing; and • Organise capacity building sessions based on the needs expressed by members.
Network	<ul style="list-style-type: none"> • Connect members with relevant experts and key players across Europe; and • Ease the flow of information among members to allow



	cross-pollination of ideas.
Joint actions	<ul style="list-style-type: none">● Include and support members in European-wide campaigns; and● Provide members with toolkits and guidelines for developing ZW projects and programs.
Communication and visibility	<ul style="list-style-type: none">● Build and maintain the identity of Zero Waste Europe and its network;● Include members in communication tools; and● Promote members' actions through its communication channels.

Membership fees

The annual membership fee for every member organisation is between 75 EUR and 1,000 EUR per year. ZWE understands that some ZW groups are bigger than others and sometimes this bears no relationship with the financial capacity of the organisation. For this reason, ZWE collects membership fees on a sliding scale of minimum 75 EUR and up to 1,000 EUR, leaving it open for the member organisations to decide the exact amount that they want to and can contribute.