



# Zero Waste Europe Membership Process and Agreements

---

Welcome!

Following your official request to become a member of the Zero Waste Europe, I am happy to share with you our Membership Process and Agreements.

You will find in this document information on our general process, the key steps and the list of membership agreements.

Please do not hesitate to ask if you need any further information.

Regards,

Esra Tat

Network and Development Coordinator

---

## Zero Waste Europe Membership Process

The Zero Waste Europe movement gathers 31 organisations representing 27 countries across Europe. The staff team and current members are committed to nurture and develop a vibrant movement, sharing common values and objectives.

This process is designed to help all stakeholders (members, staff team and applicants) to get to know each other and have a better understanding of our mutual needs and expectations. We aim at exploring potential synergies as soon as possible in this process.

It is also designed to share our movement culture: a common willingness to contribute in a transparent and open manner, to achieve a Zero Waste Europe.

## Key steps

Our membership process includes 3 phases:

### **1) Official application and pre-validation**

First of all, you are kindly asked to fill in an online application form.

A discussion will follow with the Network and Development Coordinator to further explore your expectations and needs.

On a monthly basis, the ZWE Board approves new applications.

A pre-approved applicant becomes an "Aspirant member" of ZWE.



## 2) Onboarding and validation

From this stage, you will be included in our mailing list and online discussion and decision platform. You can also be assigned a fellow among our members, to help you navigate in the ZWE movement. For a 3 to 6-month period, you are invited to get in touch with other members, and start connexions. At the end of this period, you are asked to share the names of 3 endorsing members from the network.

At this stage, all members will share their final consent as well.

## 3) Full membership

Pre-approved by the Board, endorsed by 3 members and with the consent of all members, your organisation becomes a full member of ZWE Network!

The fellowship can continue for an extra year depending on the typology of new members and needs. To officialise your membership, your organisation will be kindly asked to sign the agreement below and pay the annual fee.

During the whole process, your main contact will be the Network and Development Coordination.

## Agreements and Commitments

### Member Agreements and Commitments

A member of ZWE agrees on taking part in the development of the Zero Waste principles in its country/region/area, and the development of the ZWE movement.

Conditions and actions	Member
Required	<ul style="list-style-type: none"> <li>- NGO status</li> <li>- Understand and accept of ZW principles and Hierarchy</li> <li>- Pay the membership fees on a yearly basis (see below)</li> <li>- Take part in internal discussion and coordination tools (mailing list, Drive and Loomio)</li> <li>- Share regular reports about activities and actions (online monthly Check-in)</li> <li>- Take part in common actions and campaigns</li> <li>- Include ZWE membership in communications</li> </ul>
Expected	<ul style="list-style-type: none"> <li>- Represent a group of people</li> <li>- Attend the AGM</li> <li>- Participate in the decisions of the association ZWE</li> <li>- Be the organizer of, or support, the potential network of Zero Waste projects and programs in the country/region/area</li> <li>- Be open to collaboration with other organisations, companies and</li> </ul>



	universities striving to promote or implement Zero Waste - In case another recognised ZW group or GAIA member exists in another part of the country, be open to collaborate with it
Encouraged	- Help identify potential new members and partners in your area - Take part in fellowships (support of new members)

## ZWE Network Agreements and Commitments

Zero Waste Europe team is committed to run the organisation and fulfil the role of network coordinator. This involves delivering on our work programme commitments, ensuring a highest policy impact possible and building/expanding the zero waste community and vision, ensuring that our network is a space for growth, inspiration and innovation. All members are benefiting from being part of this network.

In addition to this, the ZWE staff team and the network agree on supporting new members to achieve their ZW mission as explained below:

Areas	Zero Waste Europe Network
Capacity building	- Organise regular webinars and trainings for technical knowledge and policy expertise sharing - Organise capacity building sessions based on the needs expressed by members
Network	- Connect members with relevant experts and key players across Europe - Ease the flow of information among members to allow cross-pollination of ideas
Joint actions	- Include and support members in European-wide campaigns - Provide members with toolkits and guidelines for developing ZW projects and programmes
Communication and visibility	- Build and maintain the identity of Zero Waste Europe and its network - Include members in communication tools - Promote members' actions through its communication channels



## Membership fees

The annual membership fee for every member organisation is between 75€ and 500€ per year. We understand some ZW groups are bigger than others and sometimes this bears no relationship with the financial capacity of the organisation. For this reason, ZWE collects collect a membership fee on a sliding scale of minimum 75€ and up to 500€, leaving it open for the member organisations to decide the exact amount that they want/can contribute.